

Overlook PTO Meeting Agenda

September 24, 2018

Welcome

Laura Ramsay and Meghan Biko, *Co-Presidents*

Principal's Report

Mr. Perlman/Ms. Daniels

- Mr. Perlman said that we have had a great start to the school year. He thanked the PTO for the staff t-shirts that the teachers all wore on the first day of school and the gift cards with the start-up funds for the entire staff.
- Mr. Perlman introduced Ms. Early. She is going for her principal certification and is the staff rep for the PTO.
- Today was the assembly for Zoom for the Classroom and Start with Hello.
- Mr. Perlman stressed that he is always available for any questions or concerns that parents have.

Teacher/Staff Update

Ms. Early

- She thanked the PTO for everything that they do and was looking forward to being the staff representative this year.

Treasurer Report

Karin Quinn, Treasurer

- Karin gave the treasurer's report. The report started with the 6th grade. \$1,082 was made at the 6 grade car wash. 6th grade is positive \$4,678 for the year. The play is paid for as well as transportation to the play.
- A new parent to the school asked for clarification about the 6th grade totals. Karin and Mr. Perlman went over the additional fund raising done by the 6th grade for special trips, which is not done by other grades. They raise money for two field trips: a play and lunch at Maggiano's as well as a trip to the Funplex.
- After some events have been paid for so far this year, the general PTO fund is -9,352 for the year. The actual bank balance is \$34,286. Complete treasurer's report will be attached to these minutes.

Discussion

Recap/Ongoing

Sandy Jones went over what is happening with the 6th grade.

- 6th Grade Car Wash- She had an additional donation of \$20, so the total profit was \$1102.
- Mum Sales- The 6th grade class will be selling live mums at the fall fest as well as vouchers. The vouchers need to be redeemed by 10/10.
- Pretzel sales – pretzel day is Wednesday this year. Pre-orders have already started. For anyone who doesn't pre-order, money can be sent in Tuesday for delivery on Wednesday.

- Applebee's fundraiser is 10/27. This event is open to all Overlook students and their families. The 6th grade will be serving the food.

Upcoming

- Staff Welcome Luncheon – **tomorrow** 9/25. The PTO is sponsoring lunch but parents were asked to send in desserts. Send in your treats tomorrow morning with your students or drop off to the office by 9 am.
- Fall Festival 9/29 @ 11 am – 2 pm. There will be games, inflatables, food, kona ice. Wristbands are needed for children to participate in the games and slides.
- Zoom for the Classroom – There was a kick off assembly today for Start with Hello and Zoom for the Classroom. The main event for Zoom is 10/12. Information went home today about the event and how to register your children. This replaces race for education, a fundraiser that had been done in previous years.
 - Instead of laps around the school, there will be 4 different activity stations. Go to the Getmovincrew website to register your child.
 - Shari Doody shared the presentation that was shown in the assembly today. There have already been donations that have come in today.
 - She showed an example of a student page. You can enter your child's picture, grade, teacher. You can post the link to FB or email. Donations can still be sent in the form of checks or cash to the school.
 - Michele Smeal showed the incentive prizes for the different fundraising levels. There are extra prizes at the \$100 level. There will be contest winners chosen each week for whoever raises their fundraising goal by the end of that week.
 - \$15,000 is the school goal, $\frac{2}{3}$ goes to the overall PTO (one school one book, field trips, etc.) and $\frac{1}{3}$ of the money will go to teacher/school grants. Shari is going to create a bulletin board outside of the cafeteria to track progress.
- Chick Fil A Fundraiser – 10/9 @ 5-8 pm. Event is at the Chick Fil A at willow grove mall. When you order, just say you are from overlook and they will give 20% back to the school
- Bookfair 10/25 thru 11/2 with Reading Night on 10/25 @ 6:30-8:30 PM. Meghan Biko talked about reading night. There will be read alouds from the teachers as well as a play performed. For the book fair, the students will shop during their normal library time. K and 1 will make wish lists at home so that they can be helped with what books they are purchasing.
- Mixed Bag Catalog Fundraiser starts 10/22. Karin discussed this new fundraiser, which is replacing Yankee Candle that we had done the past two years. They have a wide variety of hand bags, duffel bags, gift wrap. Everything will be delivered in time for Christmas. There will be a two week ordering window.
- 6th Grade Applebees Fundraiser – 10/27 @ 8 am – noon. See comments from Sandy Jones above in the 6th grade update.
- Halloween Parade & Parties – 10/31 @ 2 pm

Directory

- Michele Smeal is working on the directory. It gets posted online first. Everyone will get a skyward message with the password. The printed version takes a few weeks after that to be distributed.

Spirit wear

- Amol discussed Spirit Wear. We are looking for some additional options for suppliers since the old vendor only let us order twice a year and all of the spring stuff was only field day. Amol is looking into having a few different ordering times throughout the year. Meghan also said that we are open to suggestions for vendors if anyone knows someone because we are still pricing options.

Homeroom Parents

- Jamie Scanlan is still looking for volunteers for the following classes:
Arredondo- assistant parent, Petriccione- lead parents, Kelly- lead parent, Enssler- assistant parent, Hughes- assistant parent, Dilorio- both lead and assistant parent

Volunteers

- Meghan talked about the survey that went out and said we appreciated everyone who has volunteered so far. She said that we are always looking for more volunteers to help with events and all different times of day are available.

Facebook and PTO communications

- We try to keep the page private to Overlook families. An initial question is now asked about who your student is before you can be added to the page. We discussed the main PTO page and class pages as well as Overlook Proud website.

Additional comments from Mr. Perlman

- Mr Perlman also brought up that he is looking for a parent rep for the food service committee. The committee consists of Mr. Perlman, the cafeteria manager, a teacher, and a student. He still needs to have a parent representative. Committee meets one Thursday a month from 8:30-8:50. Let Mr. Perlman know if you are interested.
- Mr. Perlman then showed the Start with Hello video that was shown at the assembly today to promote inclusion of all students and try to prevent social isolation. Mr. Perlman talked about the message that was given to the kids. The video will be posted online. There is a different theme every day this week to promote Start with Hello week. Tomorrow is spirit wear.

Questions/ Concerns/ Ideas

- There was a parent who brought up a few questions about the sick policy and the bathroom policy. Mr Perlman thought it was better to discuss the case separately.
- There was also a question about if a child forgets their library book, do they have to wait until the next week to get a new book. Mr. Perlman said that there is open library time at 2:45 every day that the student can go to in order to get another book.

- There was a transportation question about if any bus stops have been combined because there are a lot of additional children compared to last year at one bus stop in question. Mr. Perlman knew that some routes were changed but was not aware of any combinations of stops. Please contact Mr. Perlman or the bus garage with any transportation issues.

Next Meeting: Tuesday, October 16th 7:00PM in the Library

More details can be found at www.overlookproud.com

| Overlook PTO 2018-2019 | Profit/Loss | 2017-18 Profit/ Loss | 2018-19 vs 2017-18 | Description | Bank Balance | |
|------------------------|-------------|----------------------|--------------------|--|----------------------|----------|
| Event Summary | | | | | | |
| 6th Grade | 4678.83 | 1035.42 | | | 9/24/2018 | 35023.32 |
| ASEP | | 4587.98 | | | Checks Not Cleared | -1841.76 |
| Blingo | | 5470.46 | | | Deposits Not Cleared | 1105.41 |
| Donations | | 50.00 | | | Actual | 34286.97 |
| Enrichment Activities | -542.50 | -5516.16 | | ACORN/ Reading Night/ Scripps Spelling Bee | | |
| Fall Book Fair | | 1471.90 | | | Main Balance | |
| Fall Festival | -990.32 | -160.15 | | Inflatable/ Prizes | 9/1/2018 | 32367.45 |
| Family Fun Day | | 425.42 | | | New Income | 5222.17 |
| Field Trips | -390.00 | -2804.00 | | 6th Grade | New Expenses | -3302.65 |
| 5K/ May Fair | | 2490.31 | | | End Balance | 34286.97 |
| Fundraisers | | 1534.41 | | | | |
| Gertrude Hawk | | 1560.96 | | | | |
| Holiday Hollow | -1428.56 | 4364.66 | | | | |
| Misc/ Supplies | -59.98 | -1227.58 | | Penny Arcade Lawsuit/ Sam's Membership | | |
| One Book One School | | -2616.10 | | | | |
| PSSA | | -458.46 | | | | |
| Publishing Center | | -1922.44 | | | | |
| Reading Olympics | -692.95 | -1285.01 | | 2018/19 Books | | |
| Rewards Programs | 42.20 | 3149.25 | | Amazon | | |
| School Fun Events | -22.88 | -517.91 | | K Meet n Greet | | |
| School Grants | -425.00 | -516.81 | | Staff Shirts | | |
| Spirit Wear | | 338.45 | | | | |
| SWPBS | | -2543.09 | | | | |
| Taxes/ Insurance/Dues | | -730.84 | | | | |
| Teacher Support | -3550.00 | -4925.42 | | Staff Startup | | |
| Zoom | -792.86 | | | Prizes | | |
| PTO 6th Grade | -500.00 | -776.49 | | | | |
| 10 | 9332.85 | 1921.63 | | | | |

| 6th Grade 2018-19 | | Profit/ Loss | 2017-18 Profit/ Loss | 2018-19 vs 2017-18 | Description |
|---|--|--------------|----------------------|--------------------|--|
| Event Summary | | | | | |
| Snack Table | | | 830.44 | | |
| Applebees | | | 796.42 | | |
| Car Wash | | 1082.00 | 1531.49 | -449.49 | |
| Dues | | -1013.88 | -7949.89 | | Play/ Fellini Deposit/ Play Transportation |
| Movie Night | | | 852.78 | | |
| Mum Sale | | 1116.58 | 856.53 | | |
| Pretzels | | 738.27 | 1426.93 | | |
| U Swirl | | | 55.00 | | |
| Rollover \$1035.42/ Startup \$500/ Support (78x5) \$390/ 2017/18 Snack Table \$830.44 | | 2755.86 | 2836.16 | | |
| | | | | | |
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| | | | | | |
| YTD | | 4678.83 | 1035.42 | | |